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VICE -CHANCELLOR'S REPORT T O  
UNIVERSITY OF CANTERBURY COUNCIL MAY 2018

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## 1. INTRODUCTION

The 2018 Budget held something of a surprise for the tertiary sector to increase in SAC funding rates for 2019 or 2020, a period when CPI inflation is forecast to add 3.5 to 4% to economy wide costs and, if history continues, given the particular mix of University costs, a 4 to 5% increase in UC costs. With one third of our income effectively frozen and inflation pushing costs up by \$20m to \$25m over the next two years, it is unrealistic to assume that increases in domestic student numbers, increases in international student tuition revenue and the margin on additional research income will fill the gap. Yet again we will need to set priorities, focus our efforts on those things

From the time this building has opened it has been used to continue with the College of Science's work in the community. Events hosted in, or with tours to, the building have included the

## 2.5 Graduate Attributes

### 2.5.1





implemented over the next few months. A new search provider has been selected and this will be tested and implemented over the next few months.

An Alumni project is underway – the collection of the stories and photographs of over 30 UC Alumni. This will be the basis of targeted campaigns in market over 2018. The annual Christchurch Expo has been completed with significant foot traffic and interaction.

The Introduction to Disciplines suite and the Undergraduate Prospectus have been printed. Work is underway on the International Prospectus and Travel Abroad guide. Overall UC is well prepared for recruitment campaigns for 2019.

### 3.2 Liaison

First round visits continued throughout the country with further secondary schools being visited in Canterbury, Otago, the West Coast, Wellington, Taranaki and Auckland.

First Round Visits (as at 08/05/2018)		
Region	Number of Schools visited	Number of interested students interacted with through First Round Visits

### 3.4 Contact Centre Shared services

April has been a quieter month in the Contact Centre with the team taking the opportunity to engage in professional development.

The Contact Expert system went down for a period of time on 20 April. IT transferred the 0800 number to Skype for Business, however prior to IT being able to transfer to Skype a number of calls went unanswered. The issue occurred following a database server reboot after a Microsoft Windows update had been installed. The issue and the cause have since been resolved.

### 3.5 Enrolment

The Enrolments team has seen a reduction in foot traffic, the team using the time to plan and prepare for mid-year enrolment. Working with the Student First Team and across UCA, a different enrolment process is being trialled, with a vision to build on that for International Enrolment in Person 2019. The Student First Team checked the numbers, and estimate that we could be looking at an enrolment of up to 520 students so year enrolment is a timely opportunity for this trial.

A booking system is now being advertised on our website inviting students to pick a time and day for enrolment that suits them. This should provide students with more flexibility when planning their schedules, and will help us best organise staffing and resources. Rather than students having to wait for long periods of time to be seen, we envision meeting and greeting about 20 students per hour, taking the required documents and processing them in the back office, and producing their formal enrolment offer within one hour. Instead of waiting we would like to offer information seminars or fun/social activities for them to take part in while processing is completed. This is a

The team has received 194 applications for Semester Two accommodation. Applications closed on 1 May.

The Kiwi Host students who are helping to host international students in halls accommodation will be able to claim Curricular credits towards their transcripts. The recruitment for the host is currently under way

### 3.8 Careers, Internship & Employment

Recent feedback from Employers interviewing final year students for graduate roles has highlighted the value placed on applicants being able to provide evidence, not only of academic ability, but also work readiness skills. These skills include communication, teamwork, flexibility

## Student Care

The Student Care Team recorded a total of 212 student engagements in April, with a unique student headcount of 121.

In response to international student feedback and needs, the Student Care Team established a Senior International Support Advisor role to oversee the provision of high quality case management and support for international students, as well as providing leadership, coordination, and support to the wider UC community on international student transition, wellbeing and retention issues.

The Student Care Team continued throughout April to support international students and collaborate with SSAC departments, Colleges, and the UCSA. Key staff members from the Student Care Team and International Relations Office (IRO) attended the MFAT Scholarship workshop in Wellington for the latest updates.

The Student Care Team initiated and coordinated a SERP meeting attended by 14 staff representing seven different services within the University, as well as an accommodation provider. A proactive approach meant that information was shared, role



Collaboration with the Colleges has been steady throughout April with a number of lecturers engaging with the Pacific Development Team to engage students who have begun to disengage from their studies. Pacific Advisors have assisted by addressing a number of issues that were present, with 185 engagements with 81 unique individuals recorded into Careers Hub for April.

### 3.13 UC RecCentre

UC RecCentre Membership as at 30 April 2018

Membership Type	Headcount		Net change (increase)	% Change
	As at 31 March	As at 30 April		
Affiliate	8	8		-
Alumni	110	131	21	9
Community	80			

#### 4. CONCENTRATE

Enhance research and creative work in chosen areas of endeavour, increasing efficiency, especially in the use of time in teaching and related activities per, raising quality in teaching effectiveness and research outputs and increasing focus and concentration of effort

##### 4.1 Deputy Vice-Chancellor

###### 4.1.1 Academic Services

The Academic Service Group (ASG) is currently supporting the intensive peer review process of Round One CUAP proposals, not only its own applications but also its responses to applications from all the other universities. This year sees change in the CUAP process with an aim to fast track and immediately approve applications once endorsement by all universities is received. The group is also supporting development of Round Two applications, which need to be through the August Academic Board, and supporting new initiatives already being considered for Round One next year

July, also sees teaching month at Canterbury. The group is supporting an exciting set of offerings with a new initiative aimed for more engagement and accessibility around academic development opportunities.

In the policy and regulations area initial work is progressing with regard to assessment policy, academic appeals policy and key dates. A review of the Special Consideration process is currently underway, chaired by Professor Janet Carter. Consultation on these topics will occur in the usual manner, through the Academic Registrar

Surveying of the student body is also a major commitment at this time. As the end of the semester nears, the Student Evaluation of Teaching (SET) ramps up significantly through and teaching surveys. Teaching Staff che Awi.2( E.15 TDp/ e)4(a)-6(.003a)6(t10(ach)-.(n1n)3(a)4(r

The PBRF project is in its final stages, with the deadline for staffing data and portfolios to be submitted to the TEC by 6 July. The number of staff submitting portfolios has risen to 601, with additional new staff to be included as they join UC between now and the eligibility/census date (14 June 2018). Of these participating staff, 97% have submitted a draft portfolio for review and 96% have had their portfolio reviewed at least once. The priority activities in May are reviewing any extraordinary circumstances included in draft portfolios, sourcing NROs, uploading portfolios to the TEC system and continuing to support new staff entering the PBRF process.

First-stage Marsden results are now available, with 22 of 80 initial expressions of interest being invited to submit a full proposal – a success rate of 27%. Lead Principal Investigator's now writing the full proposals are being supported in various ways by Colleges and the R&I Office to submit competitive full proposals.

R&I is managing 390 research contracts with a total value of \$147.9m. In 2018 year to date, 93 contracts worth a total value of \$20.3m have been executed, and 31 contracts worth at least \$12.4m are pending (i.e., in the process of being executed). UC holds 70 National Science Challenges contracts worth \$23.2m and 57 CoRE contracts worth \$31.7m with five NSC/CoRE contracts pending, worth \$0.5m.

#### 4.1.3 Research Development

Various UC academics and R&I Office staff are actively engaged in swathe of meetings the 11 National Science Challenges in preparation of research strategies for the second tranche of funding 2019 -2024. UC is consistently proposing only the most critical research and “best” team should be funded in the second tranche, rather than “available” team, which has required robust discussions with partners and NSC hosts.





## Communications

The 2018 Research Report should be available for distribution shortly. This will be followed by the first edition of Chronicle for the year.

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on 22 February 2011. The sculpture, permanently located at the Clyde Road end of University Drive, tells a story of remembrance.

Work on the 2017 UC Foundation Annual Report continued. The 2017 report includes a number of articles demonstrating how donors have made a difference at UC, donor lists and financial information.

The Student Voice project, which aims to improve communications with current students, is progressing. Student workshops have been completed and two staff workshops to analyse student feedback are scheduled for May.

### 7.2 External Relations

#### 7.2.1 Media

April media coverage of UC related topics was again overwhelmingly positive. In April, amid the Easter break and other planned leave, the team handled dozens of media queries on a wide range of topics, including UC teacher training enrolments, Kiwi scientists revolutionising scanning technology with the MARS Spectral CT, the Science and Engineering Open Data, the new royal baby and the impact of birth (,)2()4(m(r)3( o)-1n >>9 Tm ( )Tj /TT)64(nd t)-2(14uTd(y)16( o)2o52(ba)4

The layout of two major projects was complete. Bonsai Best small stories from Aotearoa New Zealand and Living Among the Northland Maori Father Garin's Diary 1846; proofreading is under way.

CUP received advance copies of Beyond Manapouri: 50 years of environmental politics in New Zealand and approved shipment. French Akaroa is back in stock having been reprinted.

#### 7.2.5 Reviews, awards, community engagement

Richard Bullen, co-author of New China Eyewitness: Roger Duff, Rewi Alley and the art of museum diplomacy (2017), spoke to the China Friendship Society. There was an excellent [review](#)

The team is currently supporting academic conferences for the College of Engineering: EASE 2018: Evaluation and Assessment in Software Engineering and the School of Law: Pasifika and Law Culture Conference.

### 7.3 Alumni and UC Foundation

7.3.1 UC Foundation **eQ.28.667.56.481 ref c**

	Income	Distribution
2018 Target	\$10.5m	\$6.5m
2018 Year to Date	\$1.9m	\$2.2m



Actual Total Operating Income is unfavourable to budget at April 2018. This is due mainly to unfavourable variances to budget in sundry income (predominantly income from UCF/ Trusts), Government grants, and domestic tuition fees

10. COLLEGE SUMMARIES

**10.1** College of Arts (7 H 5 — Q J D L 7 R L 7 D Q J D W D)

Meanwhile, 30 students from across UC participated in the UC Centre for Entrepreneurship (UCE) Sustainability Challenge during the term break. Over ~~the~~ ~~days~~, students developed concepts for ventures that could meaningfully reduce New Zealand's environmental impact. Ideas ranged from informative apps to nudge consumer behaviour, to water quality monitoring and ~~water~~ recycling systems. First place was awarded to Team Miromiro for their venture 'weaABag', which upcycles textile waste into reusable postage packaging that can be sold to online retailers and postal companies. UCE also hosted the Minister for Youth, Peeni Henare ~~in~~ ~~May~~. The Ministry for Youth Development is sponsoring several UCE activities and this informal visit provided an opportunity for the Minister to see the Centre in action and to engage with (on a)4(nd t)bo e4(nd t)-renth

Research Grant to explore the role of field advisors in supporting Early Intervention students in the Specialist Teaching Programme. Dr Lois Tonkin, Dr LaMella, Associate Prof Karyn France and Dr. Anne van Bysterveldt were successful in the first round of the Marsden fund and invited to submit full proposals.

The College continues to enhance outreach and recruitment efforts in a variety of ways. Drylenn Clarke organised the UC sessions for the National Biomechanics Day, providing secondary school students opportunities to learn more about biomechanics through interactive, fun sessions. Four schools attended the UC sessions on this day. Academic Manager Sarah Petersen, and staff in the Bachelor of Health Sciences and the Bachelor of Sport Coaching have also been working on 'programme packages' for Health Management, Global Health, and Sport Management as part of a growth strategy initiative aimed to respond to high interest areas. The College has been working with the College of Arts and the College of Business and Law on this development.

### 10.5 College of Science 7 H 5 — Q J D L 3 \ W D L D R)

We continue to enjoy the opportunity to deliver a range of our teaching, and to begin to conduct our research, in the Ernest Rutherford building, which is exceeding our expectations. A few minor building issues remain as we enter the final phase of completion but core business delivery progresses apace.

A range of College staff have won significant awards in the last few weeks. Dr Ann Brower, an academic staff member in of the Department of Geography has been awarded the Universities New Zealand Critic and Conscience of Society award. We will celebrate this significant award with guests from around the country later in May. Ann joined us recently from Lincoln University. Glaciologist Dr Heather Purdie, also of the Department of Geography, has been awarded University of Canterbury Teaching Award, for her commitment to deep and accessible engagement with students.

As I write, we are digesting the results of this year's Marsden Fund first round selection process. We are pleased to have nine proposals led by our staff invited to submit full proposals to the second round, and we will be working hard to provide support to maximise final success.

The rearrangement of the College into a series of large Schools progresses in various ways. We very pleased to have welcomed Professor Rudi Marquez as the new Head of the new School of Physical and Chemical Sciences during April, and Rudi is settling in well. The Departments of Psychology and Communication Disorders are currently involved in implementation planning for their merger, and discussion are about to begin to progress towards a final decision on the final

By the end of the year we hope to have a Council approved business case for a new Recreation Centre and a new 400 bed Hall of Residence on Homestead Lane. We will also have prepared nearly 3,500 students for graduation, approved the 2019 Budget and received the final \$50 million capital contribution from the Crown. I hope we will have seen our QS ranking, our research income exceed prior levels and set new records for philanthropic support. Our trajectory will firmly be one of growth and transformation.

All that will be achieved through the amazing efforts of our staff, the dedication of our students and the support of a wide range of stakeholders. Another amazing effort.

## 12. Appendices

### 12.1 Appendix 1: Building Update

#### Overall

UC Futures projects namely RRSIC1 and CETF were both ~~on~~ largely operational by the commencement of teaching in February 2018 as planned but delay in gaining ~~Practical~~ Completion for Ernest Rutherford is compromising UC's ability to undertake works required to transfer and establish remaining research ~~ops~~ into the building. The numbers of tradespersons on campus has stabilised at ~~about~~ 300. Work is continuing safely on all sites with no major injuries again reported for the last period.

#### Campus Construction Safety Group

The membership of the Campus Construction Group but has continued to evolve and change as the Capital Works projects profile have changed both in number and scale. Generally all site teams continue to demonstrate good H&S practice and respond well to UC's internal and independent H&S Auditing practices.

The Campus Construction Safety Group continues to focus the UC team and contractors on the additional operational campus safety risks. The removal of asbestos and demolition of the old von Haast building has proceeded with little by way of on campus incidents concerning H&S with management and demolition activities on site being well executed by Dominion Constructors and the demolition sub-contractor. The localised site activity impacts such as noise ~~and~~ vibration have also been well managed and communicated with occupants of nearby buildings.

#### Current Building Status

Key Progress this month:

#### Major work

Rutherford Regional Science and Innovation Centre (RRSIC)

RRSIC Stage 1 – Ernest Rutherford Building

Current forecast for Practical Completion (PC) is now extended to late May. The ongoing programme delay is largely due to delays in completion of commissioning of services and completion of outstanding defects.

On site works are as follows:

- x Defect rectification
- x Final commissioning processes

Establishment of research continues to be phased into the building as relocation for some groups is less critical than others, particularly where current temporary facilities allow continuance of research activity, or ~~complexity~~ complexity of establishment of research equipment into the new building requires extended periods of time to complete. Completion of outstanding defects, some outstanding non-critical works and provision of all final documentation including O&M manuals has ~~caused~~ caused the delay in the award of Practical Completion. Some of these dependencies are frustrated by UC's occupancy and use of the building, hence the current forecast PC date remains at late May 2018.

## RRSIC Stage 2 – Beatrice Tinsley Building

Asbestos removal and demolition is now complete and new foundations are being prepared. An extension of time claim (EOT) has been received and is under review by the Engineer to the Contract – the EOT has a revised completion date of 16 May 2019. Over the next month (May) works to modify and create the new foundations will commence at the north end of the site. LVL Timber columns and beams are due for delivery and assembly late May/early June.

## Canterbury Engineering the Future (CETF)

Practical Completion was awarded to the final wing (Mechanical) on 7 February 2018. An agreed list of deferred works and remaining defects are being progressed as post PC project work streams move closer to completion. Final Account was lodged on 12 March 2018. Agreement for the Account is expected to continue into June. The receivers Orange Hon 11 May will have consequential impacts as UC continues to complete outstanding works and defects in conjunction with the receivers.

## Relocation of the College of Education Health and Human Development – Rehua (NEB)

Subcontractor resource levels at end April 2018 are averaging 130 workers per day.

Latest “Programme to complete 27 April 2018” has revised PC date of 31 July 2018 and handover date target to 7 September 2018.

The project quantity surveyors have provided scenarios to the PCG for budget forecasting. It is anticipated that the project will be moved into a budget deficit position if works continue later than the end of July.

The external facade remains a critical programme and quality risk. UC continues to monitor this item very closely as it is a key indicator of overall project completion.

Scope and quality of intumescent (fire retarding) paint finishes are a major issues. UC has conducted 60 further inspections to verify quality after 90% of an initial sample failed to meet QA standards. UC have appointed an independent consultant to oversee the works.

Fit-out works are proceeding behind schedule across the North and South buildings with painting and floorcoverings progressing where spaces are complete.

Hawkins have appointed Steve Taw (Regional Manager) to manage the project until completion. It is not anticipated that UC could see the benefit of this change until the end of May.

## Other Buildings/ Projects

### UCSA

The Engineer to the Contract (EtC) assessment of an extension of time (EOT) has granted the contractor additional time which has revised the Practical Completion date to February 2019. Other delay claims by the building are pending and may affect this PC date.

The Project Team under the guidance of the PCG has been reviewing the programme and associated financial risk assessments. Workshops have continued with the building (Leighs) over the reporting period to provide a revised comprehensive programme. In order for this new programme to be successful it will require the full support of the Leigh subcontractor teams.



## 12.2 Appendix 2: Upcoming Events Calendar

Date	Event name	Key goal
Monday 28 May	UC Cup Skills event	Promote
Tuesday 29 May	Women in Leadership Breakfast (Auckland)	Recruit
Thursday 31 May	UC Connect Lessons in Politics from the Christchurch Earthquakes. Dr Ann Brower, Senior Lecturer in Geography, UC Science	Promote
Saturday 2 June	Chiefs v Crusaders	Promote
Wednesday 6 June	UC Cup commences	Promote
Wednesday 6 June	Christchurch Info Evening	Recruit
Thursday 14 June	CUP Book launch	Promote
Monday 25 & Tuesday 26 June	Update Day	Recruit
Wednesday 27 & Friday 29 June	TRCC Symposium	Conference
Thursday 28 & Friday 29 June	EASE 2018: Evaluation and Assessment in Software Engineering	Conference

### 12.3 Appendix 3: VC Activities

Past	
27 April – 12 May 2018	x Travelled to United Kingdom and United States of America UC business



## 12.2 Awards list (December 2017 – May 2018)

December

